



Permit Type: COMMERCIAL

Permit Sub-Type: TENANT FINISH/REMODEL

You are applying for a Commercial –TENANT FINISH, use the following as a guide to help fulfill permit request. REMODEL permits may not require all the items listed below. Please contact the Building Division for more information.

**Definition: FIRST TIME** the space is being occupied. A Certificate of Occupancy will be issued, if this space has been previously finished with a previous tenant you will need to apply for a Commercial Remodel permit.

Plan Submittal Requirements: **Parker requires all documents be submitted in electronic form (i.e. pdf).**

- 1 set plans. Complete and stamped by required engineers. (see CRS12-4-101)
  - Architectural (floor, roof, schedules, sections, etc.)
  - Structural with calculations if any revisions
  - Mechanical stamped by engineer
  - Plumbing stamped by engineer
- 1 Project Manual if used. Complete and stamped
- 1 Energy analysis (Com-Check) of the electrical portion required.  
Website: <http://www.energycodes.gov/>
- 1 Energy analysis (Com-Check) of the mechanical portion required  
If additional HVAC units are installed a Mechanical Com-Check will be required.  
Website: <http://www.energycodes.gov/>
- Design temperatures for mechanical systems:

-Outdoor Dry Bulb: Winter (-3°)	Indoor Dry Bulb: Winter 70°F
Summer 90°F	Summer 75°F
- Plan review deposit fee of \$100.00 required

**Applicable Codes:**

2015 International Building Code  
2015 International Mechanical Code  
2015 International Plumbing Code  
2015 International Fuel Gas Code  
2015 International Fire Code  
2017 National Electric Code

Ground Snow Load: 30 PSF

Wind Load: Figure 1609A equals 115 miles per hour; Figure 1609B equals 120 miles per hour;  
Figure 1609C equals 105 miles per hour, all exposure C

If you have any questions please contact The Town of Parker Building department at 303.841.1970 or [building@parkeronline.org](mailto:building@parkeronline.org)