

## SECOND AMENDED EMERGENCY ORDER NO. 5-2020

### ISSUED BY THE TOWN ADMINISTRATOR

On March 13, 2020, the Town Administrator for the Town of Parker did issue an Order Declaring a Local Disaster Emergency in and for the Town of Parker (the “Emergency Declaration Order”). The Emergency Declaration Order is to be in effect until March 20, 2020, and consent has been obtained by the Parker Town Council to extend the Emergency Declaration Order to such time as the Town Administrator shall determine, in her discretion.

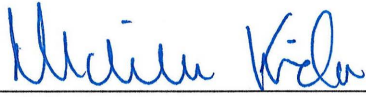
Pursuant to Section 15.14 of the Parker Town Charter, the Town Administrator shall assume the authority to execute any action necessary for the protection of life and property. Such authority may include but not be limited to establishing regulations governing conduct and activities related to the cause of the emergency.

The purpose of this Second Amended Emergency Order 5-2020 is to amend Section 4.5 in the Personnel Manual, concerning sick leave and donated extended sick leave.

- Sick Leave. Section 4.5 of the Personnel Manual is amended with the following addition, relating to sick leave: “Notwithstanding the foregoing, sick leave may also be used by regular full-time employees who are directed by the Town to self-isolate due to exposure of the employee to coronavirus, the exhibition of symptoms of coronavirus by the employee or any member of the employee’s household, or travel on a cruise or to an area listed by the CDC or the Colorado Department of Public Health as high risk and/or warranting quarantine by such travelers or to care for a child (under 18 years of age) whose school or child care provider is closed or unavailable for reasons related to COVID-19; whose school or child care provider is operating at reduced capacity, partially closed, or operating under a hybrid system restricting in-person learning to certain days of the week, for reasons related to COVID-19; or for whom transportation or before-school care or after-school care for such child is unavailable for reasons related to COVID-19.”
- Donated Extended Sick Leave. Section 4.5 of the Personnel Manual is also amended with the following addition, relating to Donated Extended Sick Leave: “Notwithstanding the foregoing, regular full-time employees who are not on FMLA/STD and have exhausted their sick and vacation leave accruals, may use donated extended sick leave, to the extent it is available, when such employee is directed by the Town to self-isolate due to exposure of the employee to coronavirus, the exhibition of symptoms of coronavirus by the employee or any member of the employee’s household, or travel on a cruise or to an area listed by the CDC or the Colorado Department of Public Health as high risk and/or warranting quarantine by such travelers. Employees may only use such donated extended sick leave once while this Emergency Declaration Order is in effect.”

This Second Amended Emergency Order No. 5-2020 shall be effective immediately and shall remain in effect through the duration of the Order Declaring a Local Disaster Emergency, or until it is terminated or amended by the Town Administrator.

THIS EMERGENCY ORDER WAS AMENDED AS NOTED ABOVE IN  
UNDERLINING AND SUCH AMENDMENTS SHALL BE EFFECTIVE IMMEDIATELY.



Michelle Kivela  
Parker Town Administrator

Date December 18, 2020

Time 10:21am