

## **EMERGENCY ORDER NO. 16-2020**

### **ISSUED BY THE TOWN ADMINISTRATOR**

On March 13, 2020, the Town Administrator for the Town of Parker did issue an Order Declaring a Local Disaster Emergency in and for the Town of Parker (the "Emergency Declaration Order"). The Emergency Declaration Order is to be in effect until March 20, 2020, and consent has been obtained by the Parker Town Council to extend the Emergency Declaration Order to such time as the Town Administrator shall determine, in her discretion.

Pursuant to Section 15.14 of the Parker Town Charter, the Town Administrator shall assume the authority to execute any action necessary for the protection of life and property. Such authority may include but not be limited to establishing regulations governing conduct and activities related to the cause of the emergency.

The purpose of this Emergency Order 16-2020 is to implement additional requirements for special event liquor permits, and any related licenses to use Town owned property, to protect public health and safety.

This Emergency Order shall provide as follows:

(1) The Town will not process a liquor special event permit application for events that will exceed the requirements for public gatherings in both public spaces and private venues as provided by the applicable Executive Orders issued by the Governor, and Public Health Orders issued by the Colorado Department of Public Health & Environment and Tri-County Health Department.

(2) The Town will not approve any licenses to use Town owned property for an event that will include a liquor special event permit until the following requirements are satisfied:

- a. Social Distancing Plan. Such Plan shall include, but not be limited to, identifying physical barriers to create physical distance; spacing requirements between booths, stalls, or vendors; limitations on number of participants; strategies to limit physical contact between vendors and participants; and proposed signage to implement such distancing measures. The provisions of such Plan shall be included in the license agreement, as determined by the Town Attorney.
- b. Sanitation/Public Hygiene Plan. Such Plan shall include, but not be limited to, availability and location of hand sanitizer and hand washing stations; scheduled cleaning and disinfecting of equipment, booths, stalls and other high-touch areas; and requirements for use of personal protective equipment (PPE), such as gloves and masks, by vendors and participants. The provisions of such Plan shall be included in the license agreement, as determined by the Town Attorney.
- c. Approval from Tri-County Health Department.

(3) The Town Administrator or designee shall deny an application for a license agreement that fails to provide the above-required plans and approvals or that fails to adequately protect the health and safety of the public, as determined by the Town Administrator, in her sole discretion.

This Emergency Order No. 16-2020 shall be effective immediately and shall remain in effect through the duration of the Order Declaring a Local Disaster Emergency, or until it is terminated or amended by the Town Administrator.



Michelle Kivela  
Parker Town Administrator

Date May 12, 2020

Time 3:56 pm